



**UNAPPROVED**

**Chapter Meeting**  
**October 28, 2009 – Leshar Student Service Building Room 309**  
**Minutes**

**CALL TO ORDER:** *Christine Grimaldi, President at 12:19pm*  
*Members present 20 at main campus, 10 members present in Los Banos via intercom*

**APPOINTMENT OF SERGEANT AT ARMS**

✓ *David Galan*

**Role of the Sergeant At Arms:**

1. *To insure order during chapter meetings.*
2. *To act as the chapters chief parliamentarian and shall decide all issues of*
3. *Parliamentary procedure according to Robert's Rules of Order.*
  - A. *First violation: A warning to the offending member.*
  - B. *Second violation: Removal from the chapter meeting.*

**GUESTS:** *Laurie Mitchell – Labor Relations Representative – will not able to attend*

**APPROVAL OF MINUTES OF PREVIOUS MEETING(S)**

- ✓ *Motion to approve September 2009 minutes with correction by John Rhoads , second by Ira Jones, approved by all present*

**COMMUNICATIONS/CORRESPONDENCE**

- *December 9, 2009 Chapter meeting will be 12-4pm as Chapter election will be held during this time frame. Location to be announced, elections will also take place on the Los Banos Campus voting will take place on the same day but probably at different time.*
- *2010-2011 Academic Calendar-Veteran's day Holiday – VP Mazie Brewington and Dr Marianne Tortorici are requesting that this holiday be observed on Friday November 12, 2010, which is not the legal holiday, the legal holiday is Thursday November 11, 2010*

**TREASURER'S REPORT**

- ✓ *Traci Wells- financial report however only funds spent has been for chapter lunches*

**REPORT OF EXECUTIVE BOARD ACTIONS**

- *Negotiating Team has been meeting with Administration to negotiate impacts of layoffs*
- *Will be working on 2010 Board of Trustee Elections*

**NEW BUSINESS**

- *Chapter Election Nominations- 2010 Officers*
  - *President*
  - *Vice President*
  - *Secretary*
  - *Treasure*
  - *CPRO*
  - *Chief Job: Steward: Richard Zeunges*
  - *Negotiator: Glen Harvey, Richard Zeunges, Laurie Barney*
- *CSEA is gathering information regarding Unsong Hero and CSEA Employee of the Year*

## COMMITTEE REPORTS

*Only committees with reports of importance were given so that the Negotiating Committee could report on the current lay offs.*

- **Safety Committee:** David Galan
- **Staff Development Committee:** LaDenta Smith
- **Facilities:** Sylvia Moreno
- **CBRR:** Diana Butts
- **Board of Trustees:** Christine Grimaldi
  - Next Board of Trustees Meeting is Tuesday, Nov. 3, 6:00pm, M.C. Board Meeting Room*
  - Please attend!*
  
- **Foundation Committee:** Ed Mentz
- **Educational Master Planning:** Jeannie Bernardi/Christine Grimaldi
- **Instructional Master Planning:** Norma Lamb
- **Student Services Master Planning:** Diana Butts
- **Technology and Research Master Planning Committee:** Glen Harvey
- **Administrative Services Master Planning:** Dave Galan
  - ✓ *Review of Categorical one- time money*
  - ✓ *A priority list of 1-50 was done*
  - ✓ *10 of the items removed from the list to save money*
  - ✓ *Looking for other additional cuts*
- **Membership Committee:** Yeng Her
- **Negotiations Committee:** Diana Butts, Richard Zeunges, Dave Galan, Laurie Barney
  - ✓ *Have met with district twice, another meeting planned for later this afternoon*
    - *Information about lay-offs will be sent out next week*
    - *Be aware of 8 hour hires to fill in where lay-offs are taking place*
    - *Make sure work-study aren't used to fill in*
    - *Would like Administration to contact union prior to future lay-offs*
    - *If you receive a lay-off notice it is important for you to contact the Chief Job Stewards and/or a negotiator*
    - *At this point everyone that is currently being affected by the current lay-off have received notice*
    - *Article 36 of our contract covers lay-offs*
    - *Most people affected by the current lay-off that do not have bumping rights will be placed on a 39 month rehire list*
    - *If on the 39 month rehire list, sick time stays on the books, however vacation is paid out at the time of lay-off*
    - *Categorical programs effect by current lay-off*
    - *Additional lay-offs unknown*
  - ✓ *Current contract ends 6/30/10*
    - *Survey to be sent out in January, it is important for everyone to reply this will help in the negotiations for contract*
    - *Does not want to give up anything during negotiations; at least maintain contract as it is.*
    - *Read your union contract to get an understanding of your union rights.*  
*Let negotiators know of any area in contract that are not clear*
  - ✓ *Still waiting to see what mid year cuts will look like in January 2010*
  - ✓ *Faculty is safe until March, Notice for layoffs have to be given to them in March*

- ✓ *District can put furlough days in place with out unions input*
- ✓ *Negotiators will be visiting Los Banos Campus*
- ✓ *Faculty and Classified need to work together*
- ✓ *Next Board meeting is Tuesday November 3 at 6:00pm*
  - *It's important for Classified to attend board meetings just being there will make a difference*
- ✓ *Any cost saving ideas contact either Christine or one of the Negotiators.*
  - *2 day furlough for everyone*
  - *4 day 10hour day work week*
  - *Turning off lights over the weekend in unused areas*

*Q and A*

*Q: What is furlough?*

*A: Day's campus is closed with out pay (is a temporary leave of absence from employment, duty in the armed services, or from a prison term. It may be voluntary or involuntary. Wikipedia)*

*Q: If you receive a layoff notice and have bumping rights how soon will you be notified of the positions you can bump*

*A: This information should be attached to your lay-off notice however the list does not state location of position. Be aware of the time frame for you to let HR know if you will be using your bumping rights.*

*Q: How does bumping work?*

*A: a person may bump within their classification or into a past classification.*

- **Elections Committee:** Yeng Her
- **Security Committee:** Shannon Gragg
  
- **Non Active Committee (no report):**
  - ✓ **CSEA Week:** Juan Eduardo Alvear Fuentes
  - ✓ **By-Laws:** Robin Whiteleather

**UNFINISHED BUSINESS:**

**GOOD OF THE ORDER**

Be well, do good work, and keep in touch. ~Garrison Keillor

**ADJOURNMENT** at 1:25 by President Christine Grimaldi

*LaDenta Smith*  
**LaDenta Smith, Chapter Secretary**

**CORRECTIONS/ADDITIONAL INFORMATION**

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Minutes as corrected,

Moved by \_\_\_\_\_

Second by: \_\_\_\_\_

Vote: \_\_\_\_\_ Date \_\_\_\_\_

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**Christine Grimaldi, Chapter President**

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**LaDenta Smith, Chapter Secretary**  
(Verified and recorded minutes were approved by chapter)