

MERCED COLLEGE OFFICE OF INSTRUCTION, FACILITIES
3600 "M" STREET • MERCED, CA 95348-2898
CALL (209) 381-6593

Applicant
Box# 413

PLEASE TYPE

APPLICATION FOR USE OF COLLEGE FACILITIES

Facility Bedwood Area Business Admin Name of Applicant JUAN E. ALVEAR-FUENTES

Group Represented CSEA CHAPTER 274 Address 3600 M ST. MERCED, CA

Phone No. 391 6565 Purpose of Use CSEA WEEK

Expected Attendance 150 Open to Public Yes No Admission Yes No

If yes, for what purpose will proceeds be used? _____

DATE/TIME OF PROPOSED USE (Doors will not be open prior to hours specified)

Starting Date 05/18/09 Ending Date 05/18/09 Days of Week M

Starting Time 8:00 a.m. TO 11:30 p.m. Time Event Starts _____ a.m. p.m.

ADDITIONAL DATES/TIMES: _____

*If you desire use of any equipment, services, and/or special arrangements, please indicate:

No. of Chairs 4 No. of Tables 4 Podium _____ Microphones _____

Other _____

*Charges are incurred for use of equipment. AV Notified _____

COMMENTS: (Please provide diagram for any special needs for floor plan arrangement.)

See map
Sprinkler off in area the night before 5/17/09

FOOD SERVICE: Food Service Requested? Yes No If yes, fill out appropriate request form.

PARKING: Parking permit required on Merced College Campus.

STATEMENT OF INFORMATION

The undersigned, acting as an authorized agent of CSEA Chapter 274 states that the organization will be responsible for use fees (if any) and any damage sustained to the school premises, furniture, or equipment because of our occupancy of said premises. The organization agrees to abide by and enforce the rules, regulations and policies of the Merced Community College Board of Trustees governing the use of school premises. Said policies have been read, signed, and submitted with this application by an officer of the organization making this request. It is further understood and agreed that we will hold harmless and indemnify Merced College, its officers, appointed or elected officials, employees and agents from any and all liability, claims or lawsuits resulting from our use or occupancy of the above described Merced College Facility. The undersigned further states that, to the best of his/her knowledge, the school property for use of which application is hereby made will not knowingly be used for the commission of any illegal act or crime, including Penal Code Sections 11400 and 11401. This statement is made under the penalty of perjury.

Signature [Signature] Date 022509 Dept. or Division CSEA CH 274

DO NOT WRITE BELOW THIS LINE

Facilities Approved: Yes No Inv. # _____ Acct. Line _____

ESTIMATED CHARGES:
Set-up/Clean-up Services: \$ _____ Administrative Fee: \$ _____
Security Services: \$ _____ Utilities Fee: \$ _____
Technician Services: \$ _____ Rental Fee: \$ _____
ESTIMATED TOTAL \$ _____

Comments _____

A deposit of _____ is required by _____ (if estimated total exceeds \$100, 2/3 deposit is required no later than three weeks prior to event).

Certificate of Insurance AND Additional Insured Endorsement Required: Yes (due date _____) No

NOTE: Failure to provide an Additional Insured Endorsement will void Application for Use of Facilities.

Authorized Representative's Signature [Signature] Date 4/29/09

MERCED COLLEGE OFFICE OF INSTRUCTION, FACILITIES

3600 "M" STREET • MERCED, CA 95348-2898

CALL (209) 381-6593

Applicant

Box# 48

PLEASE TYPE

APPLICATION FOR USE OF COLLEGE FACILITIES

Facility REDWOOD AREA RESOURCES ADMIN Name of Applicant JEAN E. ALVEAR-FURNES

Group Represented CSEA CHAPTER 274 Address 3600 M ST MERCED, CA

Phone No. 381 6565 Purpose of Use CSEA WEEK

Expected Attendance 150 Open to Public Yes V No Admission Yes X No

If yes, for what purpose will proceeds be used?

DATE/TIME OF PROPOSED USE (Doors will not be open prior to hours specified)

Starting Date 05/24/09 Ending Date 05/24/09 Days of Week TH

Starting Time 8:00 a.m. TO 2:00 p.m. Time Event Starts a.m. p.m.

ADDITIONAL DATES/TIMES:

*If you desire use of any equipment, services, and/or special arrangements, please indicate:

No. of Chairs 150 No. of Tables Podium Microphones 1 Raffle

Other 3 MICROPHONES / 1 RATTLE / 1 EXT. SPEAKER

*Charges are incurred for use of equipment. AV Notified

COMMENTS: (Please provide diagram for any special needs for floor plan arrangement.)

NO SPRINKLER BY BEFORE IN + MAY OFF 5/20/09

FOOD SERVICE: Food Service Requested? Yes No If yes, fill out appropriate request form.

PARKING: Parking permit required on Merced College Campus.

STATEMENT OF INFORMATION

The undersigned, acting as an authorized agent of CSEA CHAPTER 274 states that the organization will be responsible for use fees (if any) and any damage sustained to the school premises, furniture, or equipment because of our occupancy of said premises. The organization agrees to abide by and enforce the rules, regulations and policies of the Merced Community College Board of Trustees governing the use of school premises. Said policies have been read, signed, and submitted with this application by an officer of the organization making this request. It is further understood and agreed that we will hold harmless and indemnify Merced College, its officers, appointed or elected officials, employees and agents from any and all liability, claims or lawsuits resulting from our use or occupancy of the above described Merced College Facility. The undersigned further states that, to the best of his/her knowledge, the school property for use of which application is hereby made will not knowingly be used for the commission of any illegal act or crime, including Penal Code Sections 11400 and 11401. This statement is made under the penalty of perjury.

Signature Date Dept. or Division

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Authorized Representative's Signature Date