



Ellen Myers
President

Juna Givhan
Vice President

David Garcia
Secretary

Angelica Arias
Treasurer

Diana Hawkins
Public Relations Officer

Larry Amayo
Sgt. At Arms

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

Initial Unit Member Request

Chapter Name and No. Lynwood Chapter 116

Bargaining unit employees are requested to complete this form concerning their questions, problem or grievance. PLEASE BE SPECIFIC and indicate what solution you desire. Submit this form to Chapter Secretary, David Garcia at District Office.

Your name _____ Date _____

Home address _____

Work location _____

Work hours: From _____ to _____ No. of hours worked per day _____

Lunch time _____ Break time _____

Classification (job title) _____

Immediate supervisor _____

Home phone (_____) _____ Work phone (_____) _____

Best time to contact _____

1. What is your question, problem or grievance? (Attach additional sheet(s) if needed.)

2. Date(s) the above took place _____

3. Who have you contacted concerning the above? _____

4. What is the solution you desire? _____

Provided that the above request involves an employment relations matter between me and the employer, I request and authorize CSEA to represent me and authorize CSEA access to any records or personnel files dealing with my employment.

Signature _____ Date _____

Received by (for CSEA) _____ Date _____

Copy sent to unit member by _____ Date _____