

**CSEA Chapter 586  
Regular Meeting  
Saddleback College, SSC 212  
12:30-1:30 p.m.  
Thursday, April 28, 2011**

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**CALL TO ORDER**

President Daune Main called the Regular Meeting of CSEA Chapter 586 to order at 12:35 p.m. Twenty one members were in attendance at the start of the meeting.

**PLEDGE OF ALLEGIANCE**

Barbara Sendaba led the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

Daune Main, President; Gee Dickson, 1<sup>st</sup> Vice President; Sara Sheybani, 2<sup>nd</sup> Vice President; Megan Newton, Secretary; Lisa Austin, Treasurer; Polly Sundeen, Chief Job Steward; Delores Irwin, CPRO; and Shanna Moorhouse, Past President .

**APPROVAL OF FEBRUARY 2011 AND MARCH 2011 CHAPTER MEETING MINUTES**

The members reviewed the Minutes of the Meeting of February 24 and March 24, 2011. Barbara Sendaba moved to approve the Minutes of February 24, as submitted. Jan Mastrangelo seconded the motion, which carried unanimously. Barbara Sendaba moved to approve the Minutes of March 24, as submitted. Sharon Louie seconded the motion, which carried unanimously.

**APPROVAL OF THE ACTIONS OF THE E-BOARD**

**Report of Executive Board Actions in April**

Daune Main announced that the actions taken by the E-Board at their April meeting were:

**April 2011 E-Board Actions:**

- Approval to reimburse Daune Main \$192.98 for 1<sup>st</sup> Quarter 2011 mileage
- Approval for Jan Mastrangelo to serve as the Elections Committee Chair
- Approval to send Daune Main and Megan Newton to the IVC Foundation Gala on Tuesday, April 26, at a cost of \$200

Hedy Renfro moved to ratify the actions of the E-Board at their April 2011 meeting. Barbara Sendaba seconded the motion, which carried unanimously.

## COMMUNICATIONS/DISCUSSION

### **Negotiations Update**

Daune Main reported that the Board of Trustees announced CSEA's initial contract proposal for public hearing at the BOT meeting on Monday, April 23, and nothing was said and no public comments were made. Because the District is behind in getting their proposal back to us, negotiations most likely will not begin until late May or early June. E-Board members will be asking to bring 5-20 people to attend the board meetings as we get closer into negotiations. This is to show unity, and we will try to have blue T-shirts available. Anyone is welcome to make public comments. We can hit on different topics each month, depending on where we are in the contract.

Daune also stated the Vice Chancellor of Human Resources has asked the administrators and senior management district-wide to look at our proposal and come up with items for the District's proposal. Daune let her boss, Craig Justice, know that management should request funds from the District to allocate to the departments district-wide that have E-board members with release time. In many cases, they are willing to work the overtime to get the work done, but there are no funds to pay them. Funds can also be used to pay someone to fill the backload when needed.

Another item District will be looking at is a retirement incentive for Classified. When an employee that is at Step 6 with longevity retires and a new person is hired, they are saving a lot of money. The Board of Trustees voted for a faculty retirement incentive package at the April meeting for 51 retirees.

### **Audit Committee Update**

Daune Main announced that Linda Sommers had an initial meeting, and they did have their audit. Daune touched on some of the items that were noted in the audit report as far as recommendations and best practices. If anyone is interested in seeing the report, call Lisa Austin, CSEA Treasurer.

### **Scholarship Committee Update**

Hedy Renfro reported that the committee met, and the email went out. She said she has not gotten anything back from anyone yet and will ask Delores to send out another announcement. The application and letters of recommendation are due Friday, May 13, 2011.

### **California School Employee's Week (CSEW) Update – May 16 through May 20**

Gee Dickson reported that Tammy Bostwick has volunteered to co-chair this committee with her at IVC, and she has gotten a couple of volunteers. A last email reminder will go out Monday. Tuesday will be a continental breakfast; Wednesday, an ice cream social; and Thursday, a barbecue.

Lisa Austin reported that she is working with Catherine Ayad on CSEW at Saddleback. They will also be sending a reminder email on Monday. Tuesday will be their continental breakfast, Wednesday, the barbecue; and Thursday, an ice cream social.

The barbecues at both campuses are paid for by CSEA, and Kenny Wilson, our Labor Relations Rep will be at both campuses barbecuing hot dogs, and serving chips and drinks. Shanna Moorhouse mentioned that we decided to have the raffles at our CSEA meetings in June and July because the month of May is so busy with graduation and scholarships. Lunch will also be served at each of these meetings.

## **TREASURER'S REPORT**

Lisa Austin provided an update on the Chapter financial status. She reported that the bank accounts had the following balances as of March 31, 2011:

Checking:	\$ 6,978.82
Savings:	\$ 1,894.94

Lisa Austin reported that the Chapter currently has 375 members, 136 Fair Share Service Fee Payers, 101 Victory Club members, and 1 new member application.

Lisa also announced that we raised \$101.50 at our March meeting for the 50/50 Opportunity Drawing Fundraiser. The winner was Mark Petersen.

## **ADDITIONAL REPORTS**

### **Chief Job Steward**

Polly Sundeen reported they are getting a lot of calls and a lot of contacts have been made to all the different job stewards. If you have any questions or possibly have a grievance, call a job steward or board member, and they will get back with you. Daune Main clarified that the initial member unit request form that is filled out when you start something does not qualify as a grievance. Polly explained that as soon as they become aware, they have timelines to adhere by. Do not hesitate to contact them if you are not sure if you have a grievance.

### **CPRO**

Delores Irwin had no report. Daune Main thanked Delores for such an amazing job.

### **Saddleback College Consultation Council**

Lisa Austin reported for Catherine Ayad that they just had their meeting yesterday, and Catherine sends her apology for not being able to attend the meeting today.

### **Saddleback College Planning & Budget Steering Committee**

Lisa Austin reported that the issue with the process of College Council's hiring prioritization at Saddleback has been on the agenda for quite a while, and they can't seem to get through the Year One Implementation Plan for the Strategic Plan. Each time it comes up for the classified hiring prioritization, it does not get covered, and it is then tabled.

Daune Main talked about three positions being eliminated, two classified employees and one classified manager.

### **IVC College Council**

Gee Dickson reported there are 13 new positions on the prioritization hiring list and no replacement positions. They are talking about getting creative with positions so be aware of this. Shanna Moorhouse reminded everyone that if you see positions that are vacant and substitutes are performing the work, let them know. Daune Main noted that we all need to work to rule.

### **IVC SPOBDC:**

Daune Main had no report. She explained to Linda Davies that SPOBDC is the equivalent to Consultation Council at Saddleback College. It is basically a shared governance group that sees everything before it goes before the President.

### **BP & AR**

No report.

### **Docket & Chancellor's Cabinet**

Daune Main had nothing specific to report except that layoffs were being looked at, and we have a new Vice Chancellor of Business Services, pending negotiations. This position formerly was Deputy Chancellor.

### **Other Committee Reports**

### **NEW BUSINESS**

#### **CalPERS Election – Vote for Michael Bilbrey**

Daune Main announced that she voted for Michael Bilbrey, the only classified employee running. He has attended conference and is an excellent candidate. He is currently the first Vice President of CSEA statewide, very personable, cares about classified, and has a lot of integrity.

#### **Election of Delegates to the 2011 CSEA Conference**

Daune Main announced the six candidates: Lisa Austin, Gee Dickson, Scott Ferguson Greene, Shanna Moorhouse, Mark Petersen, and Polly Sundeen. Conference is July 25 through July 29, 2011 at the Paris Resort Hotel in Las Vegas. Jan Mastrangelo collected and added up the ballots. The winners to attend the 2011 CSEA Conference are Lisa Austin, Gee Dickson, Shanna Moorhouse, and Mark Petersen.

### **50-50 DRAWING**

Lisa Austin reported that \$226 was raised from both campuses at our 50-50 raffle fundraiser. A check for \$113 will go to the Dorothy Bjork fund at the CSEA Conference. Winner of the drawing was Megan Newton, Sr. Administrative Assistant, Irvine Valley College and CSEA Secretary. She won \$113.

### **DRIP COFFEE CARD WINNERS**

Winners of the \$5 DRIP coffee cards were Nancy Hulse, Beep Colclough, Angela Mahaney, Laura Uren, Judy Hayenga and Daune Main.

## GOOD OF THE ORDER

### Saddleback College Science Final Lecture Series

Sara Sheybani announced that tomorrow, April 29th is the final Science lecture series and is open to the public. The title is "The Great Escape: Hypervelocity Stars." It is from 10:30 a.m. until noon in SM313, and there will be a barbecue afterwards. At 12:45 p.m. they will be airing the NASA space shuttle launch live. There will also be moon rocks on display.

### Classified Colleagues Appreciation Concert Series

Daune announced that the IVC music department has reached out to all classified employees and have invited them to their 1<sup>st</sup> Annual Classified Colleagues Appreciation Concert Series. Tickets are complimentary to all classified staff. The Wind Symphony Concert is tonight at 8 p.m. A flier was sent out by Stephen Rochford.

### Stress in the Workplace

Daune Main brought up the fact that a lot of us are under a lot of stress, either work related or personal, and that Delores Irwin included a nice article in her last newsletter. When this happens, there is usually conflict. If you have an issue with another co-worker, try to get it resolved, or let a CSEA board member help resolve the issues. She suggested working with people and not against each other. This will make a better working environment. We do not like to get management involved. We do not have to be their friend, but we do have to work together.

## NEXT CHAPTER MEETING

Thursday, May 26, 2011 at Irvine Valley College, BST 120

## ADJOURNMENT

Daune Main adjourned the meeting at 1:35 p.m.

Submitted by: Megan Newton, Secretary



Daune Main, Chapter 586 President



Megan Newton, Chapter 586 Secretary