

**CSEA Chapter 586  
Regular Meeting  
Irvine Valley College  
12:30 – 1:30p.m. in Room BST 101**

**Thursday, May 28, 2009**

---

**CALL TO ORDER**

President Shanna Moorhouse called the Regular Meeting of CSEA Chapter 586 to order at 12:35p.m. Twenty-eight members were in attendance at the start of the meeting.

**EXECUTIVE BOARD MEMBERS PRESENT**

Shanna Moorhouse, President; Gee Dickson, 1<sup>st</sup> Vice President (arrived at 12:38p.m.); Kathe Nunez, 2<sup>nd</sup> Vice President; Lisa Austin, Treasurer; Daune Main, Secretary; Polly Sundeen, Chief Job Steward; Delores Irwin, CPRO; and Guillermo Santucci, Labor Relations Rep.

**APPROVAL OF THE MINUTES**

The members reviewed the Minutes of the Meeting of April 23, 2009. Dennis Gordon moved to approve the Minutes, as submitted. Kathe Nunez seconded the motion, which carried unanimously.

**APPROVAL OF THE ACTIONS OF THE E-BOARD**

Shanna Moorhouse announced that the actions taken by the E-Board at their May meeting were:

1. Approval of proposed CSEA Contract for the period July 1, 2008 thru June 30, 2011, to be sent forward for ratification by the Chapter membership;
2. Approval to send flowers from the Chapter to Jeanise Bartiromo, Executive Assistant to Vice Chancellor David Bugay, in appreciation of all her hard work in inputting all of the Contract language to the proposed Contract;
3. Approval for one Delegate to the 2009 Annual Conference to still attend the Conference even if there is a change in the employee's status;
4. Approval of the payment of the 2009 Annual Conference registration fee in the amount of \$125 per Delegate – total \$500;
5. Appointment of Lisa Austin to serve as the CSEA representative on the Planning and Budget Council at Saddleback College.

Discussion followed regarding Item 3. It was noted that the details of this issue are confidential, but as long as the employee continues to pay their CSEA dues, they may attend Conference. Gee Dickson moved to approve the actions of the E-Board. Kathe Nunez seconded the motion, which carried unanimously.

## **COMMUNICATION/DISCUSSION**

### **CSEA Members' Participation on Committees**

Shanna Moorhouse reported that the E-Board recently discussed and agreed to continue to permit only Chapter members to serve on committees and task forces. She noted that the membership in attendance at the Chapter meeting last month at Saddleback College agreed. The membership in attendance today also agreed by consensus with this decision.

### **Pledge of Allegiance**

Shanna Moorhouse reported that saying the Pledge of Allegiance at the start of Chapter Meetings has been suggested. She noted that a vote was taken last month at the Chapter meeting at Saddleback College and the vote was 17 in favor, 5 opposed, and 7 abstentions. She called for a simple vote by show of hands. The results were:

- 15 in favor of saying the Pledge of Allegiance
- 2 opposed to saying the Pledge of Allegiance
- 11 abstained

Shanna Moorhouse announced that the Chapter will begin saying the Pledge of Allegiance at the start of Chapter meetings.

## **TREASURER REPORT**

Lisa Austin provided the Treasurer's Report. She reported that the bank account balances as of April 30, 2009 were as follows:

- \$ 645.04 in Savings Account
- \$ 6,021.52 in Checking Account
- \$ 5,138.82 in CD

She reported that our Chapter currently has 357 members and 129 service fee payers. There are 92 Victory Club members. She noted that the CD rolled over on May 19<sup>th</sup> for nine months.

## **COMMITTEE REPORTS**

### **CSEW**

Lisa Austin, CSEW liaison for Saddleback College/District, announced that the CSEW activities for Saddleback and the District were a great success. She reported that they held the following events:

- Breakfast on May 19<sup>th</sup>
- Pizza on May 20<sup>th</sup>
- Breakfast on May 21<sup>st</sup>
- Ice Cream Social on May 22<sup>nd</sup>

She reported that their budget was \$1,150 (\$1,000 Chapter contribution plus \$150 donation from Schools First Credit Union) and they came in under budget by approximately \$18.

Gee Dickson, CSEW liaison for Irvine Valley College/ATEP, announced that the CSEW activities for IVC and the District were fantastic. She reported that the events included:

Ice Cream Social on May 19<sup>th</sup>

Breakfast on May 20<sup>th</sup>

Barbeque on May 21<sup>st</sup>

Pasta on May 22<sup>nd</sup>

She reported that their budget was \$950 (\$800 Chapter contribution plus \$150 donation from Schools First Credit Union) and she has not yet reconciled their expenses.

Daune Main noted that Schools First Credit Union donated to the cost of events at both colleges as well as to the opportunity drawings.

### **CSEA Chapter 586 Scholarships**

Kathe Nunez reported that the scholarship application deadline is 5:00p.m. on Friday, June 12<sup>th</sup>. She said that they have received five applications to date, and some are incomplete. She encouraged members to submit an application before the deadline.

### **ADDITIONAL REPORTS**

#### **Chief Job Steward**

Polly Sundeen had no report.

#### **Chief Public Relations Officer (CPRO)**

Delores Irwin reported that the next Newsletter will be sent out on June 1<sup>st</sup>. She also said that members have inquired about a Chapter meeting summary. Shanna Moorhouse said that the Minutes are posted on the CSEA website. Mary Williams noted that the Minutes are not posted until after approval, which is at least a month later. Shanna said that this will be discussed at the next E-Board meeting.

#### **Member Unity Program (MUP) Update**

Daune Main provided an update on MUP activities. She noted that MUP ends on May 31, 2009, but many items will continue, including Welcome Bags and one-on-one meetings with new employees.

#### **Certificates of Appreciation**

Shanna Moorhouse explained that the E-Board has approved issuing certificates of appreciation to classified staff as a way to thank them for their work on behalf of the bargaining unit. She then announced and awarded certificates to: Daune Main for chairing the MUP Committee; Gee Dickson, Sandy Lipton, Georgia McClusky, Carol Danna, Daune Main, Jamie Smith, Megan Newton, Linda Renne, Sonya Bangston, Suzanne Hammel, and Angela Mahaney for volunteering for help with CSEW activities. Shanna noted that additional certificates will be awarded to CSEW volunteers at Saddleback College and the District at next month's meeting.

## **UNFINISHED BUSINESS**

### **CSEA Chapter 586 Contract**

Shanna Moorhouse announced that the Chapter's Contract was ratified by the membership and approved by the Board at their May 26<sup>th</sup> meeting. Mary Williams said that the retroactive pay will be done in the fall and adjustments going forward will be effective on the July 2009 paycheck.

Beep Colclough discussed the budget cuts to categorical funds and whether staff could elect to donate funds back to help other staff from possible layoffs. Mary Williams responded that the only possible alternative would be voluntary furloughs. She noted that our District has money.

Shanna Moorhouse reported that an administrator recently told classified staff that layoffs were starting. Shanna said that the term layoff is not being used in any context by our College President. She noted that she went in and spoke with Glenn Roquemore when she heard of this and he stated that no plans for layoffs are currently being discussed or considered.

## **NEW BUSINESS**

### **2009 CSEA Conference Resolutions**

Shanna Moorhouse explained that a number of Resolutions will be reviewed and voted on at the 2009 CSEA Conference in early August. She said that these Resolutions will be reviewed at the next several Chapter meetings so that the Conference Delegates can take the memberships' consensus to Conference and vote accordingly.

Gee Dickson reviewed Resolutions 1-15.

### **M & O Academy**

Shanna Moorhouse announced the M & O Academy that will be held July 29 thru August 1, 2009 in San Jose. She noted that flyers were on the back table for anyone interested.

## **NEXT MEETING**

Shanna Moorhouse announced that next month's meeting will be on Thursday, June 25, 2009 at Saddleback College and will begin at 11:30a.m. instead of 12:30p.m.

## **ADJOURNMENT**

Shanna Moorhouse adjourned the meeting at 1:45 p.m.

Submitted by Daune Main, Board Secretary