

**CSEA Chapter 586
Regular Meeting
Irvine Valley College, BSTIC 118
12:30-1:30 p.m.
Thursday, September 22, 2011**

CALL TO ORDER

President Gee Dickson called the Regular Meeting of CSEA Chapter 586 to order at 12:36 p.m. Twelve members were in attendance at the start of the meeting.

BOARD MEMBERS PRESENT

Gee Dickson, President; Jan Mastrangelo, 1st Vice President; Sara Sheybani, 2nd Vice President; Megan Newton, Secretary; Lisa Austin, Treasurer; Polly Sundeen, Chief Job Steward (excused absence); Delores Irwin, CPRO; and Shanna Moorhouse, Past President.

PLEDGE OF ALLEGIANCE

APPROVAL OF JUNE AND AUGUST 2011 CHAPTER MEETING MINUTES

The members reviewed the Minutes of the Meeting of June 23 and August 25, 2011.

Hedy Renfro moved to approve the Minutes of June 23, as submitted. Sharon Louie seconded the motion, which carried unanimously.

Shanna Moorhouse moved to approve the Minutes of August 25, as submitted. Jan Mastrangelo seconded the motion, which carried unanimously.

REPORT OF EXECUTIVE BOARD ACTIONS IN SEPTEMBER 2011

Report of Executive Board Actions in September

Gee Dickson announced that the actions taken by the E-Board at their September meeting were:

September 2011 E-Board Actions:

- Approval to reimburse Megan Newton \$16.15 for the flowers purchased for Daune Main as a token of our appreciation for her service as CSEA President
- Approval to reimburse Shanna Moorhouse for the card holder for Daune Main, not to exceed \$57.00
- Approval to reimburse Daune Main \$104.90 for her last mileage reimbursement for the period of 7/1/11 through 8/23/11

Hedy Renfro moved to ratify the actions of the E-Board at their September 2011 meeting. Florence Lee seconded the motion, which carried unanimously.

COMMUNICATIONS / DISCUSSION

Negotiations Team Update – J. Mastrangelo

Jan Mastrangelo reported the following items were reviewed and discussed:

- Catastrophic Leave – Labor Relations Rep Guillermo Santucci reminded the District Negotiating Reps that CSEA was the genesis of catastrophic leave. LRR Santucci feels if it is not in our contract, then it cannot be enforced. This was made a board policy and was never approved with CSEA and is negotiable. The District is for supporting catastrophic leave; however, they would rather not have it in the contract. They want a board policy for all employees. The District, although in support of the time being available in the event of qualified extended medical leave, has faced challenges with equivalency conversions related to the employee retirement formulas. Classified Employees participate in CALPERS and Faculty on STRS (California Teachers Retirement Fund). At this point, it is still under discussion. In BPAR, the District also reminded the group that with respect to specific people on catastrophic leave, because of HIPAA laws and the rules specific to patient's rights, their names should not be mentioned, as under HIPAA employers are required to take steps to ensure confidentiality of the employees.
- Job Sharing Proposal – District has an interest in allowing two part time employees (retirees) to share one position. This is one position with two people sharing it with no benefits and working part time.
- Call Back Proposal – There was discussion whether employees should get a stipend when they are on call.
- Banked Holidays – There are approximately 150 employees that are on irregular shifts such as the 9/80 or 4/10 that have accrued banked holidays. The District and CSEA feel that these are unfunded liabilities and not favorable for their books. The concern CSEA has is the tax consequences when these funds are dispersed, especially those that have a lot of hours. They talked about changing the language stating they must take the hours they accrue.
- Shared Governance – CSEA would like to see more lists of the committees that we are to represent, and the District was pretty open to that.
- Substitutes/90 Days– Currently a substitute can be in a position for 90 working days, and the District wants this changed to 150 days. We disagree; the Ed code states 60 days, and we have already added 30 days. The problem they are having is the time it takes the paperwork to get to Human Resources.

Categorical Layoffs Update

Gee Dickson reported that in regards to the three employees that are housed at UCI and working as a joint venture with the District, these positions were renewed, so there were no layoffs.

Hiring Committee Process

Gee Dickson reported that there is an ongoing problem with CSEA not being contacted when there is a classified position hiring committee and they select the classified bargaining member. This is a board policy. One member shall be a member of the classified bargaining unit selected in consultation with CSEA. The solution Teddi Lorch had is to give the responsibility of the HR person on the committee to consult with CSEA first.

Diana Walker asked why we never get the emails asking to serve on classified hiring committees anymore. Shanna Moorhouse responded that it is because CSEA has first right of choice; that is Ed Code.

Gee Dickson advised that we contact a job steward if you see this happening.

TREASURER'S REPORT

Lisa Austin provided an update on the Chapter financial status. She reported that the bank accounts had the following balances as August 31, 2011:

Checking:	\$ 2,311.53
Savings:	\$ 84.07

Lisa Austin reported that the Chapter currently has 374 members, 143 Fair Share Service Fee Payers, 100 Victory Club members, and 1 new member application.

Lisa also announced that we raised \$65 at our August chapter meeting for the 50/50 Opportunity Drawing Fundraiser. The winner was Megan Newton, CSEA Secretary. She won \$33.00.

ADDITIONAL REPORTS/COMMITTEE MEETING HIGHLIGHTS

Chief Job Steward: Polly Sundeen (absent)

Shanna Moorhouse reported that they would like to start talking about specific issues that come up in their training. There is always a need for new job stewards. LRR Santucci will be letting us know about a "Know your Rights" training next year and upcoming potential job steward training dates. Delores Irwin will keep us posted.

CPRO: Delores Irwin

Delores Irwin reported she is currently working on the newsletter.

Saddleback College Consultation Council: Catherine Ayad (absent)

Jan reported she went to the meeting and there was nothing related to CSEA.

Saddleback College Planning & Budget Steering Committee: Lisa Austin

Lisa Austin had nothing to report and will get the minutes from today's meeting from Don Mineo to report at our next chapter meeting.

IVC College Council: Gee Dickson

Gee Dickson reported that Davit Khachatryan announced in his budget report the significant amount of money saved from the Faculty Retirement incentive with zero COLA. The subject was brought up that maybe we can do the same for classified employees. Chancellor Poertner was present and seemed optimistic because of the amount of employees on longevity, but the figures still need to be run.

Employees can now go online under MySite to enter their cell phone number so they can be contacted in case there is a power outage.

The MRC at IVC is now open to all Distance Education students. They have to present an IVC photo ID and prove they are taking an online class. It was going to be a media resource center. There is an NBU staffing it presently working Monday through Thursday from 8 a.m. – 1 p.m., and this is being looked into.

IVC SPOBDC:

Gee Dickson reported the faculty brought up a good question as to why we keep building buildings, and there is no money to staff or furnish them.

BP & AR: Jan Mastrangelo

Jan Mastrangelo reported they talked about a board policy for discipline of students, and the Vice President of Student Services at Saddleback College wanted faculty to sit down and be able to go over with the student about plagiarism. This will most likely go back and forth a long time before there is an agreement.

A packet was distributed that showed how they appropriate the distribution of basic aid funds. It is quite involved. Jan said they do set aside money for retiree trust fund.

Health and Safety

Jan Mastrangelo reported FREE flu shots will be available to all employees and their dependants (over 7 years old). SISC will be coordinating this in October on both campuses.

Docket & Chancellor's Cabinet: Gee Dickson

Gee Dickson stated there is one item on the board agenda they are trying to pull. It is an elimination of a position at Saddleback College and a creation of another one. The configuration is just not right, and they were not given enough information. This is an art/photography tech position in the Fine Arts Department they are trying to combine.

NEW BUSINESS**Upcoming elections**

1. Nominating Committee – Gee Dickson reported Scott Ferguson Greene is the Chair of the Nominating Committee. He has submitted and contacted some committee members, so they will start to get the nominations. At the October meeting at Saddleback College, the Nominations Committee will first announce their recommendations who they are nominating, and then there will be nominations from the floor. There will also be

nominations from the floor at the November meeting at IVC. The final vote will take place at the December meeting at Saddleback College.

2. Elections Committee

Gee Dickson reported that the Chair of the Elections Committee is Tracy McConnell. Sokha Song and Barbara Sendaba will also be on this committee.

CERTIFICATES OF APPRECIATION

- CSEA Conference Delegates: Lisa Austin, Gee Dickson, Daune Main, Shanna Moorhouse, and Mark Petersen
Shanna Moorhouse thanked and handed out certificates to all that participated and were delegates at the CSEA Conference in Las Vegas in July.

50-50 DRAWING

Lisa Austin reported that \$83.00 was raised from both campuses at our 50-50 raffle fundraiser. Winner of the drawing was Dona Kirstin, Sr. Administrative Assistant, Saddleback College. She won \$41.50.

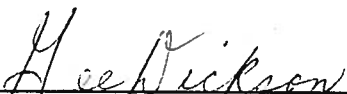
NEXT CHAPTER MEETING

Thursday, October 22, 2011 at Saddleback College, SSC 212


ADJOURNMENT

Gee Dickson adjourned the meeting at 1:29 p.m.

Submitted by: Megan Newton, Secretary



Gee Dickson, Chapter 586 President



Megan Newton, Chapter 586 Secretary